



**HISTORIC PRESERVATION COMMISSION
CITY OF MILES CITY**

519 Main Street, Suite One

Miles City, MT 59301

**MEETING MINUTES
FOR
JANUARY 8, 2015
NOON
CITY HALL CONFERENCE ROOM**

CALL TO ORDER

The meeting was called to order at 12:02pm by Chair Kathy Doeden.

MEMBERS PRESENT: Kathy Doeden, Doug Melton, Derrick Rodgers, Melissa Hartman, Mark Browning

MEMBERS ABSENT: None

GUESTS PRESENT: Sheena Martin City Council Member, Dawn Colton City Planner

APPROVAL OF COMMISSION MINUTES AND FINANCIAL REPORTS

MINUTES: DECEMBER 18, 2014 MEETING

HPO STAFF REPORT: JANUARY 8, 2015 MEETING

Commission member Browning moved to approve the minutes of the Miles City Preservation Committee meeting of December 18, 2014 and the Historic Preservation Officer Staff Report of January 8, 2015, seconded by Commission member Melton and passed unanimously.

OLD BUSINESS

- HISTORIC PRESERVATION COMMISSION VACANCIES

Commission member Rodgers moved to recommend the Mayor appoint Council Person Sheena Martin to the Miles City Preservation Commission, seconded by Commission Member Browning, passed unanimously.

Commission member Hartman moved to recommend the Mayor appoint Jenna Janshen as the community representative to the Miles City Preservation Commission, seconded by Commission Member Melton, and passed unanimously. The Chair directed the Historic Preservation Officer to schedule the appointments of Ms. Martin and Ms. Janshen for the January 27th City Council meeting.

- **CLG PROGRAM EVALUATION**

DISCUSSION: The Commission discussed answers to the CLG Program Evaluation submitted by members and general consensus was that Kathy Doeden had provided answers that reflected the opinions of most members. The Chair directed the HPO to compile into a single report for approval at the next Commission meeting.

NEW BUSINESS

- **HISTORIC PRESERVATION BY-LAWS**

DISCUSSION: Members reviewed By-Laws compiled by Chair Doeden for consideration. The By-Laws address the Commission’s meeting schedule, election of officers, conflict of interest, confidentiality requirements, email meetings and communication. Commission member Browning asked if the By-Laws will need to be reviewed by the City Attorney and approved by City Council.

Commission member Hartman moved to approve the By-Laws as amended to exclude Article III, Section 3. Terms of office will be two years with no more than two consecutive terms. Commission member seconded, and it passed unanimously. The Chair directed the HPO to submit the By-Laws as amended to the City Attorney for review and a decision on whether the City Council needs to approve the By-Laws.

- **DENTON FIELD: NOMINATION TO NATIONAL REGISTER OF HISTORIC PLACES**

DISCUSSION: Work on the Nomination of Denton Field to the national Register of Historic Places was begun last year, but was delayed due to lack of time. The HPO would like to resume work on the nomination at this time as part of the City’s effort to renovate the baseball field at the sports complex. New Commission member Sheena Martin, Council Person will announce that work on the nomination will resume during City Council Comments at the next meeting.

CITIZEN’S COMMENTS

NONE

MEMBER’S ROUNDTABLE

NONE

TRAINING

- **MILES CITY BUILDING CODES: DENNIS HIRSCH, MILES CITY BUILDING INSPECTOR**

The Meeting was adjourned at 1:40pm

Respectfully submitted,		
Connie Muggli Historic Preservation Officer	Kathy Doeden Chair, Preservation Commission	
Date: February 19, 2015	Date Approved:	